

FEATURE FILM OR TELEVISION SERIES PROPOSAL FORM

1. Name of Proposer _____

2. Address _____

3. Telephone No. _____ Facsimile No. _____
Email Address _____

4. Proposer is: (A) Individual (B) Partnership (C) Company

5. Is the Proposer registered for GST? Yes No
GST Registration No.: _____

6. Producer _____
Director _____
Production Accountant _____
Production Manager _____

7. Experience of Producer, Director and Production Manager (e.g. Previous film and television productions)
Producer _____
Director _____
Production Manager _____

8. Title of Production _____

9. How will the production be released, type of production and running time _____

10. Storyline (Attach synopsis)

11. Completion Bond Company _____

12. Release or Distribution Organisation _____

13. Distributor / Broadcaster _____

14. Financing Sources _____

15. List third parties (if any) who need to be named as "loss payees" on the policy

16. Where will the shooting take place? (Please attach a list of all shooting locations and time spent at each location)

17. Geographical Limits Required

Australia wide

New Zealand wide

Australia & New Zealand

Worldwide

18. Describe stunts, scenes involving animals, motor cycles, special vehicles, watercraft, aircraft, explosives, pyrotechnics, use of trains/railroad or any other hazardous activities (Attach a copy of Safety Report)

19. Production Schedule

REQUIRED PERIODS OF INSURANCE

FROM

TO

Commencement of pre-production

/ /

/ /

Commencement of principal photography

/ /

/ /

Post-production to estimated completion of protection print or duplicate tape

/ /

/ /

20. Estimated Cost

a) Total Budget (attach budget and synopsis):

\$

b) Story, Scenario, Music, Sound Rights & Royalties:

\$

c) Total Negative Cost (a – b)

\$

d) Post Production Cost:

\$

e) Net Insurable Production Cost (c – d):

\$

f) Estimated Cost per Episode (if applicable):

\$

21. Indicate (by ticking) if any of the following optional items are to be Insured:

Story & Scenario Royalties

Royalties

Music & sound Rights Continuity

Continuity

Interest Property Taxes

Property Taxes

Premium paid for this insurance

22. What format of Content Media is to be used?

23. Name and Address of:

a) Studio(s) to be used

b) Cutting room(s) to be used

c) Laboratory(s) to be used

d) Vault(s) to be used

24. Are any special film processes, special film or specialised equipment being used in this production?
e.g. imax, animation, cgi, steadycam, underwater, overwater, aerial photography, etc.

Yes No

If yes, please explain

25. Will Content Media and camera equipment be tested prior to commencement of Principal Photography?

Yes No

If no, please explain

26. How will Content Media be transported to the processing laboratory? (e.g. road, rail, air)

27. How frequently will Content Media be:

a) Transported

b) Processed

c) Viewed

d) If not daily, explain in detail how frequently Content Media will be processed and viewed

e) Will results be viewed daily on a colour monitor?

Yes No

28. Location to which equipment is returned when not in use

29. What measures will be taken to protect equipment while in use and who is responsible?

30. Cast Coverage

NAME	AGE	ROLE	PERIOD OF COVER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

NB. The policy requires that the named persons listed previously be examined not more than seven (7) days prior to commencement of cover by a qualified medical practitioner. Each named person must provide the qualified medical practitioner with a fully completed Health Declaration as supplied by SURA Film and Entertainment.

No cover for sickness and illness will be granted for a named person until a fully completed Health Declaration form is received and approved by SURA Film and Entertainment.

31. Are any persons covered involved in any hazardous activity? Yes No

If yes, please provide full details

32. Are any special conditions, contract requirements or stop dates on persons to be covered? Yes No

If yes, please provide full details

33. List of deferments, if any

PAYEE	AMOUNT
_____	\$ _____
_____	\$ _____

34. Is equipment rented or owned?

35. Do all major items have protective transport casing? Yes No

If no, how are items protected for transport?

36. Does the production require transporting any equipment overseas? Yes No

If yes, please give details of where to and how equipment is to be transported

37. Will this production require the use of aircraft, motor vehicles or watercraft? Yes No

Is breakdown cover required?

Yes No

If yes, please give details of property being used and confirm items are successfully tested including serviced by qualified mechanics

38. Insurance Requirements: Is Fire Cover required? Yes No

TYPE OF COVER

SUM INSURED (LIMIT ANY ONE OCCURRENCE)

1) Film Producers Indemnity (Cast)	\$
2) Content Media	\$
3) Extra Expense	\$
4) Production Property	\$
a) Owned Equipment	\$
b) Non Owned Equipment	\$
c) Office Contents	\$
d) Props, Sets, Wardrobe and Scenery	\$
5) Money	\$
6) Liability	\$

39. Currency Required AUD NZD

40. If any individual item insured under Production Property above is valued in excess of \$100,000, give details

41. Estimated time needed to reconstruct destroyed sets of scenery

42. What other location or studio facilities are or will be immediately available as an alternative?

43. Do all independent contractors have their own public liability coverage?

Yes No

If no, please explain

44. Are any non employees (e.g. re-enactors, contestants etc.) involved in the production?

Yes No

If yes, please explain

45. Are any specialist crew members or other safety measures being taken with special processes or equipment?

Yes No

If yes, please explain

46. If the Proposer is a partnership, please provide the names and addresses of each partner.

47. If the Proposer is a company or a private business venture, other than a partnership, please supply the names and addresses of each director.

48. Have any of the Proposers ever been convicted of a criminal offence relating to arson, fraud or otherwise involving dishonesty?

Yes No

If yes, please provide full details

49. Have any of the Proposers:

- a) Ever had any insurance declined, cancelled or made the subject of special terms or conditions? Yes No
- b) Lodged a claim on an insurance policy (other than for a motor vehicle or a life policy) during the past five (5) years? Yes No
- c) Ever had a claim declined by an insurance company? Yes No

If Yes to a), b) or c), please provide full details

50. Have any of the Proposers arranged any other insurance through SURA Film and Entertainment or with any other insurer, which covers the subject matter of this Proposal? Yes No

If yes, please provide full details

51. Have any of the Proposers entered into any agreement which would affect your right to make a claim against a responsible Third Party in the event of a claim under the insurance now being proposed? Yes No

If yes, please provide full details

52. Is the financial interest of any other person or organisation (for example, a mortgagee or other financier, lessor or principal), to be noted on the Policy? Yes No

If yes, please provide full details

IMPORTANT NOTICES

The information you provide in this document and through any other documentation, either directly or through your insurance broker, will be relied upon by the insurers to decide whether or not to accept your insurance as proposed and if so, on what terms.

Every question must be answered fully, truthfully and accurately. If space is insufficient for your answer, please use additional sheets, sign and date each one and attach them to this document.

If you do not understand or if you have any questions regarding any matter in this document, including these Important Notices, please contact us or your insurance broker before signing the Declaration at the end of this document. Unless we have confirmed in writing that temporary cover has been arranged, no insurance is in force until the risk proposed has been accepted in writing by us and you have paid or agreed to pay the premium.

AGENT OF INSURERS

SURA Film and Entertainment Pty Ltd acts as the agent of the insurer and not as your agent when issuing insurance policies, dealing with or settling any claims. This is an important document, please read it carefully.

DUTY OF DISCLOSURE

When you apply for insurance, you have a legal duty of disclosure. This means you or anyone on your behalf must tell us everything you know (or could be reasonably expected to know) that a prudent insurer would want to take into account in deciding:

1. to accept or decline your insurance, and/or
2. the cost or terms of the insurance, including the excess.

You also have this duty every time your insurance renews and when you make any changes to it. If you or anyone on your behalf breaches this duty, we may treat this Policy as being of no effect and to have never existed. Please ask us or your broker if you are not sure whether you need to tell us about something.

PRIVACY

Privacy legislation regulates the way private sector organisations can collect, use, keep secure and disclose personal information.

SURA Film and Entertainment has developed a Privacy Policy, which explains what sort of personal information we hold about you and what we do with that information.

To obtain a copy of our Privacy Policy, please contact your insurance broker or visit our website at www.sura.com.au.

FAIR INSURANCE CODE

This policy is not subject to the protections afforded by the Insurance Council of New Zealand's Fair Insurance Code.

For more details please contact Us.

DECLARATION AND AUTHORISATION

This Declaration must be signed by the intending insured as the Proposer(s). If the intending insured is a company, partnership or other business venture or involves more than one person or entity, then the person signing this declaration must be the one authorised to sign on behalf of all persons/entities identified as the intending insured.

Before completing this document, I/We have read and understood the information herein, including the Important Notices.

The answers given in this document and any other information supplied by the intending insured or by any other party on their behalf, are truthful and accurate.

I/We understand that SURA Film and Entertainment Pty Ltd are relying on information supplied herein to decide whether or not to accept or reject this risk and that no material information has been knowingly withheld.

SIGNATURE:

NAME (PRINT):

POSITION / TITLE:

DATE:
